

Section A – Trust Information

All sections to be completed in full.

1 Proposed Name of Trust

Please give three alternatives and explain the significance, if any, of the proposed names.

Significance of names (if any)

2 Proposed Jurisdiction

 Jersey
 UK
 Other (Please specify)

3 Type of Trust

 Discretionary
 Life Interest
 Other (Please specify)

4 Execution of Trust

 Declaration of Trust
To be signed by the trustee only.
 Settlement
To be signed by the settlor and trustee.
 Special Provisions
Please outline any specific conditions required in the drafting of the deed, failing which a standard form of deed will be used.

5 Letter of Wishes

State whether letter of wishes is attached. A draft of a typical style of letter of wishes can be provided on request.

6 Proposed Activities

A sufficiently detailed description of the proposed activities of the trust should be provided to enable us to build up a comprehensive profile.

Details should also be provided of all geographical locations in which the trust intends to operate and any countries with which the trust will have links together with operational methods to be used.

7 Source of Funds

We are obliged under local legislation to verify the source of cash and other assets which have generated the funds for the relationship and which will be transferred to us:

For bank deposits or similar: what is the origin of the funds being transferred to us?

For assets other than bank deposits: please provide a description of the assets together with their origin and current market value.

8 Please provide a copy of Tax Advice and/or Legal Advice taken in respect of this engagement

Please provide a brief summary of the advice:

9 Please indicate the broad rationale for this engagement:

- Tax
- Legal
- Confidentiality
- Other (Please explain)

Rationale for the Structure

Explain in detail the rationale behind the establishment of this structure and the role which Minerva will be required to undertake. This explanation must be supported by written copies of professional advice in relation to the establishment of the structure.

10 Financial Information

Expected Annual Turnover

- Under £1m or currency equivalent
- £1m to £5m or currency equivalent
- £5m to £10m or currency equivalent
- Over £10m or currency equivalent

Expected Asset Value

- Under £1m or currency equivalent
- £1m to £5m or currency equivalent
- £5m to £50m or currency equivalent
- Over £50m or currency equivalent

Expected Transactional Activity

- Less than 12 transactions per annum
- Between 12 and 260 transactions per annum
- More than 260 transactions per annum

11 Settlor

Please give details of the name of the settlor(s).
All settlors are required to complete a Personal Information Form.

Is the settlor to benefit from the trust?

 Yes No

12 Protector

Please give details of the name of the Protector (should you wish to have a trust with protector provisions).
All protectors are required to complete a Personal Information Form.

Is the protector to benefit from the trust?

 Yes No

13 Principal Beneficiaries

Please list the full names of identified beneficiaries.

All principal beneficiaries over the age of 18 are required to complete a Personal Information Form and be subject to Minerva's identification verification procedures before they can benefit from the trust.

For beneficiaries that are 'long stop' or who are less likely to benefit than the principal beneficiaries (perhaps in an exceptional situation), or where they cannot yet be identified, please see the next section.

Please provide a family tree if possible.

If there is insufficient space, please provide separate supporting information.

Full Name of Beneficiary	Relationship	Information Form provided
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

14 Other Potential Beneficiaries

For beneficiaries that are "long stop" or who are less likely to benefit than the principal beneficiaries (perhaps in an exceptional situation), or where they cannot yet be identified, please list or describe here.

In the case of classes of beneficiaries (e.g. Grandchildren) where it is possible to name these potential beneficiaries then please complete in section below. Note, if the expectation is that these persons will benefit then they should be listed above as Principal Beneficiaries:

Full Name	Date of birth	Full postal Address	Town/Country of Birth	Nationality	Tax Residency Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

15 Excluded Persons

Please provide the names of any persons or classes of persons who are to be excluded from benefit.

16 Primary Contact Details
Please confirm to which address all day-to-day correspondence and fee invoices should be sent.

Name

Address

Telephone

Fax

Email

Preferred method of contact

Letter Fax Email Telephone

Restrictions (If any)

Section B – Service and Accounting Requirements

1 Please indicate services to be provided

Notes:

- (i) it is the standard practice of Minerva to provide a corporate trustee for all jurisdictions where this is allowed. If personal trustees are preferred, this will be subject to the payment of an additional responsibility fee. If external co-trustees are to be appointed, each external trustee will be required to complete a Personal Information Form in full before the appointment can be processed.
- (ii) for settlors who wish to have a trust containing protector provisions, Minerva is able to provide a corporate protector to undertake this function in the absence of a protector appointed by the settlor.
- (iii) the address of Minerva will usually be the trust's administrative office address and will be used for all correspondence.
- (iv) it is the standard practice of Minerva to prepare an annual set of financial statements sufficient to discharge the trustees' responsibilities under the relevant law of the jurisdiction in which it is incorporated.

Formation of trust

Provision of trustees see note (i)

Provision of corporate protector see note (ii)

Provision of administrative office see note (iii)

Opening and maintenance of local bank accounts

Maintenance of all statutory records

Maintenance of books and accounting records see note (iv)

Preparation of annual financial statements see note (iv)

Establishment of compliance procedures to monitor compliance with local regulatory requirements

Other (Please specify)

2 Accounting Year End and Currency
If no specific year end is chosen, Minerva will decide on the year end to be used.

Year End

Currency

3 Are accounts to be audited?

Yes No

Please specify the name and address of the proposed auditors.

4 Proposed Accountants
Minerva will prepare accounts unless otherwise stated.

5 Proposed Legal Advisers

Unknown at this stage OR

Details provided

[Redacted area]

6 Proposed Tax Advisers

Unknown at this stage OR

Details provided

[Redacted area]

7 Proposed Bankers

Unknown at this stage OR

Details provided

[Redacted area]

8 Proposed Investment Advisers

Unknown at this stage OR

Details provided

[Redacted area]

9 Other Advisers

Unknown at this stage OR

Details provided

[Redacted area]

Section C – Declaration and Sign-off by Settlor(s)

I/We hereby confirm that:

- The above particulars are true and correct to the best of my/our knowledge, information and belief.
- I/We have read and understood the Minerva Terms of Business and agree to be bound by them.
- I/We hereby undertake to notify you promptly of any changes to the information provided in this form.

Name	Signature	Date
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

Notes

- A Personal Information Form must be completed in full for each settlor, protector and any beneficiaries whom it is intended to benefit accompanied by the appropriate due diligence documentation.
- Minerva will be unable to make distributions to any beneficiaries who have not provided this form and been subject to Minerva's identification verification procedures.
- If the settlor or beneficiary is a corporate body, a Corporate Information Form will be required for that corporate body. Personal Information Forms will also be required on the directors and beneficial owners of that corporate body. Further information is available on request.

Once completed, please return this form to:

Minerva Fiduciary Services (UK) Limited
 25 Upper Brook Street
 London W1K 7QD